

TEAM RESTORE DAY: Your team can make a difference!

HOW DOES A TEAM RESTORE DAY WORK?

Team ReStore Days are unique opportunities for corporations and community groups to participate in a Habitat for Humanity ReStore day, and no experience is required! Whether your group is skilled in retail or customer service or have never worked in a retail setting, being part of the Team ReStore Day program is for everyone.

Your day will start at 9:00 a.m. and we make sure everyone gets work boots, a morning orientation, and most importantly - safety training.

Our ReStore staff will divide everyone up that day into task groups. Each volunteer plays an important role. You could be unloading donations, assembling products or painting. Every task we do is vitally important.

Habitat Homeowners, like Melissa and Detlef, fulfill their dreams of homeownership by volunteering 500 hours. You could be working right alongside a Future Homeowner!



Melissa and Detlef and their two sons Bruce and Clyde now call Wellesley home (our first rural build site). As homeowners, Melissa and Detlef are able to focus on their dream: to own a small organic farm that delivers fresh produce directly to their neighbour's doors.

Melissa lights up when she talks about their new neighbourhood – “there is a real spirit of welcome,” and it is “humbling and inspiring to see the community support the building of our new home.” Even Melissa’s son, Bruce, has been impacted by Waterloo Region’s awesome support, and has vowed to become an “inventor that builds things to help people.”

Habitat for Humanity Waterloo Region envisions a world where everyone has a safe and affordable place to live.

Volunteers in our community help us build affordable housing which we then sell back to families in need with an interest-free mortgage. We could not build these homes without the generosity and kindness of donors, volunteers, corporate teams, and sponsors like YOU!

THE GIFT THAT KEEPS ON GIVING!

Give us one day and we'll give you in return countless happy days. Team ReStore Days:

- ⇒ Build team spirit within your organization
- ⇒ Create new opportunities for your company to support the community in which you operate
- ⇒ Increase the morale of your employees
- ⇒ Improve your ability to attract and keep high-quality employees
- ⇒ Have a positive impact on employee productivity
- ⇒ Provide new opportunities for training, professional development and career development
- ⇒ Strengthen personal, professional and business network
- ⇒ Promote physical, emotional and mental health
- ⇒ Allow your employees to feel good about using their skills they already have in a new setting
- ⇒ Create a playground for employees to learn new skills and broaden their experience



IT'S A WIN-WIN! WE BOTH GET SO MUCH.

Come work with us and let us provide you with all of this:

- ⇒ Hearty lunch to fuel your day
- ⇒ Memento t-shirts for each team member
- ⇒ Exposure on our social media sites
- ⇒ Keepsake group photo. Share it! Show the world you're impacting your local community as a Team
- ⇒ Listing of your organization in our annual impact report and newsletters
- ⇒ Invitation to our annual, signature event: Family Dedication – see families get their homes

Invest \$1,000 for a group of up to 5

Book now and make a difference!

volunteer@habitatwr.ca

TEAM RESTORE DAY: What to expect and how to prepare!

ReStore Addresses:

Cambridge

200 Preston Parkway
Cambridge, ON N3H 5N1

Waterloo

120 Northfield Drive East
Waterloo, ON N2J 4G8

Agenda

Arrival:	9:00am (Coffee, light snack)
Orientation:	9:15am - 10:00am (Orientation/Safety Quiz)
ReStore Experience:	10:00am - 12:00pm
Lunch:	12:00pm - 1:00pm (Provided)
ReStore Experience:	1:00pm - 3:00pm

- Everyone must register through the link provided by your Team Liaison - registration instructions can be found on the next page of this document
- The ReStore day starts with our mandatory safety orientation
 - **Late-comers risk being sent home**
- Dress in layers – **long pants are recommended. Avoid wearing baggy clothing.**
- Bring a reusable water bottle
- **If you are bringing your own personal protective equipment (PPE), please ensure that you have CSA approved, GREEN PATCH safety footwear. We have some onsite you can borrow, if needed.**
- A 15-minute [safety video](#) must be watched before coming on site (see below) - there will be a quiz done onsite, based on the video
- There is plenty of parking at each of the ReStores. We do ask that you park away from the front doors to reserve those spaces for our customers.

Come ready to have a fantastic and impactful day.

Watch Safety Video [HERE](#)



TEAM LIAISON CHECKLIST

We're looking forward to hosting your team. Please refer to the check list below to ensure your team has an awesome ReStore day.

Registration

- Pick a date(s) that works for your team and confirm with Habitat Waterloo Region
Wednesdays and Thursdays are ReStore days
5 people max
- Select your ReStore day "team liaison" as the internal point of contact

Build Your Team

- Promote your build date internally and determine how you will recruit volunteers.
- Once your team members have been determined, send them the registration link and Team Member package that was shared with you.
- Confirm your team numbers with Habitat Waterloo Region staff **two weeks prior to the ReStore Day**

Countdown to your ReStore Day

- Schedule ReStore team day in your team members' calendars
- Follow up with team members to ensure they have registered AND reviewed the [safety video](#) - if you are unsure how to check your registrations through your account, please reach out to your Habitat Waterloo Region contact



TEAM LIAISON CHECKLIST

- Encourage team members to read the ReStore information package
- Pay for your team ReStore experience. An invoice will be provided, and is due upon receipt. Cancellations within 3 weeks of ReStore day will not be refunded.
- If you are collecting donations, please use the Team ReStore Donation Form provided later in this document
- Please bring/send all donations and team build payments to our main office: 120 Northfield Drive East, Waterloo ON N2J 4G8. Please make all cheques payable to: Habitat for Humanity Waterloo Region
- Inform the Volunteer Services Staff if there are registrants that need to cancel and if any other team member will be replacing them (please refrain from doing this the day of your ReStore day). Team members may cancel their own registrations in the volunteer portal and if anyone is on the waitlist, they will automatically be moved off the waitlist as cancellations occur.

Optional

- Encourage your team members to use the “out of office” image provided in the email from Habitat Waterloo Region
- Share your excitement on social media leading up to and during your ReStore day ([Facebook](#) | [Instagram](#) | [Twitter](#)) You can like and share our posts about your day too!
- After your ReStore day, forward and post your group photos on social media (please allow 2 business days for posting)
- Attend our annual dedication ceremony (usually in the fall), and see how your team helped local families in need achieve stability through homeownership



Team Member Checklist

Registration

- Click on your team's custom registration link provided by your Team ReStore Liaison
- Fill out the online form (using proper punctuation please), review the volunteer waiver, and click "submit"
- You will receive a confirmation email within 30 minutes. Please review this email carefully as it outlines all the information you need to experience a successful team day. You will also receive a reminder email 3 days prior to your shift.
- Schedule your ReStore day in your calendar
- If you need to cancel your shift, or make any other changes, please contact volunteer@habitatwr.ca or your Team ReStore Liaison

Countdown to ReStore Day

- Please read through this document and anything shared by your Team ReStore Liaison carefully
- Review the [safety video](#) PRIOR to your ReStore day
- Share your excitement on social media ([Twitter](#) | [Facebook](#) | [Instagram](#))
- Keep an eye on the weather so you can come prepared on your build day
- Pack for your ReStore day:

We Provide: t-shirts, footwear, PPE, lunch and washrooms

Please Bring: weather appropriate clothing and a smile

ReStore Day

- You're prepared! Especially if you've read through all these details carefully
- Please arrive ready to work at 9:00am
- Have fun!